[syllabus template document compiled by Carmela Ferradáns]

Course name and number

Semester, meeting time and place

Instructor name & contact information

Office hours:

**COURSE DESCRIPTION**

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**COURSE LEARNING GOALS**

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**GENERAL EDUCATION GOALS**

If your course meets any general education requirement, you may place the category goals here. This is an example for a course that meets the Literature requirement.

* Help students to recognize and understand the importance of the structure and style of a literary text;
* Encourage students actively to engage their imaginative faculties when they read;
* Enable students to connect the literature they read to the cultural and social context in which it was written, or the context it portrays;
* Develop students’ ability to interpret literary texts.

**COURSE MATERIALS AND ACCESS**

Required texts and readings, course packs. How to get materials including relevant instructional technologies. Additional resources such as study groups, and co-curricular activities (university theme, course clusters, International Film Series, faculty and/or student presentations, etc)

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Link to course Moodle page here if you have one.

**Participation in the 2015-16 University Theme *Nation(s) Divided***https://www.iwu.edu/theme15/

The theme of “Nation(s) Divided?” invites us to cross, intersect, and transcend borderlands in the ways we think about others and ourselves by deconstructing notions of unity and division, of nations and national identities. We invite all students, faculty, and staff to explore the concepts and realities of “Nation(s) Divided?” and we encourage you to think about how this theme can be a part of the programs that your department, class, or student organization may sponsor this year**.**

**Participation in Liberal Arts Course Clusters**

https://www.iwu.edu/academics/course-cluster/

Liberal Arts Course Clusters at IWU:

* Promote interdisciplinary thinking
* Provide opportunities for experiential learning
* Allow students to connect with community initiatives
* Encourage and showcase student interdisciplinary work
* Expose students to a variety of modes of expression

**International Film Series (IFS)**

https://www.iwu.edu/IFS/

Thursdays @ 7:00 p.m. Beckman Auditorium, The Ames Library

All films are shown in their original language with English subtitles, unless listed otherwise.

Films are closely tied to courses or academic programs. Faculty members present a short introduction to each film, and there are often group discussions after films.

**GRADING METHOD AND GRADING SCALE**

Clear, explicit statement of assessment process and measurements.

What follows is **just an example of course work and grading scale.**

**Course Work**

Attendance/Participation 10%

Co-curricular activities 5%

3 small written projects 30%

2 Oral projects 20%

Final paper or project 20%

Exams & quizzes 15%

**Grading Scale**

|  |  |  |  |
| --- | --- | --- | --- |
| **A** | 93-100 | **C+** | 78-79 |
| **A-** | 90-92 | **C** | 73-77 |
| **B+** | 88-89 | **C-** | 70-72 |
| **B** | 83-87 | **D** | 60-69 |
| **B-** | 80-82 | **F** | 0-59 |

**CLASS ATTENDANCE POLICY**

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**OTHER COURSE POLICY**

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**UNIVERSITY STATEMENT ON PLAGIARISM**<https://www.iwu.edu/judicial/handbook/StudentHandbookPolicies.html>  
 **What is plagiarism**? Plagiarism is the intentional or inadvertent misrepresentation as one’s own, the words, ideas, research data, formulae or artistic creations of another individual or collective body, without giving credit to the originator(s) of those words, ideas, data, formulae or artistic creations.  
  
Examples of plagiarism:

* Submitting in one’s own name a term paper, report or document written by someone else or obtained from a commercial agency.
* A document that is only partially of one’s own creation; combining original content with text, data or graphics taken from another source such as an encyclopedia, book, journal article or downloaded from the World-Wide-Web.
* Paraphrases of the ideas or words of others without proper acknowledgement.
* Original work based on the ideas of others without proper acknowledgment.

**Why one should not plagiarize**: The scholarly community recognizes that it is virtually impossible to write everything with such originality that one never employs the ideas and words of another. However, by providing proper citations to other works, a writer shows his or her ability to enter into dialogue with the scholarly community of a specific discipline, building upon what has already been said and adding his or her own voice. Plagiarism on the other hand is contrary to the ideals of scholarship. It is subversive to sound education and ethically dishonest.

**Consequences of plagiarism at IWU**: Because IWU takes very seriously the responsibility of ethical scholarship and writing, plagiarism can result in a failing grade for an assignment, a course, or in some cases, separation from the University. It is the responsibility of instructors who discover instances of plagiarism to report these to the Associate Provost of Academic Planning and Standards in writing. Only after such a report has been filed can an appropriate punitive response be determined. The instructor must also inform the student at the time that the report is filed. The Associate Provost of Academic Planning and Standards is responsible for seeing that the appropriate penalty is recorded in all cases not requiring action of the Academic Appeals Board.

**TENTATIVE WEEKLY SCHEDULE**

**Week 1**

Introduction to the course & the Syllabus.

**Week 2**

Readings & visual material

**Week 3**

Readings & visual material

>>Assignment one due

**Week 4**

Readings & visual material

7:00 p.m. in Beckman Auditorium, Ames Library: *Pan’s Labyrinth* will screen as part of the International Film Series (IFS).

**Week 5**

Readings & visual material

>>Oral project 1

**Week 6**

Readings & visual material

**Week 7**

Readings & visual material

**>>**Due: assignment 2

**Week 8**

Readings & visual material

**Week 9**

Readings & visual material

>>final project (1)

**Week 10**

Readings & visual material

**Week 11**

Readings & visual material

>>Due assignment 3

**Week 12**

Readings & visual material

**Week 13**

>>final project (2)

**Week 14**

>>Oral project 2

Course evaluations

Course cluster open house

**Week 15**

Final exam & final project due