



IWU Study Abroad Application For Exchange Programs

The application process for study abroad involves two applications:

1. The IWU Study Abroad Application for Exchange Programs (form + essay + faculty reference)
2. The host university's student exchange application. Please see the International Office for those forms.

All application materials are due on by the IWU application deadline. Once your completed IWU Study Abroad application (form, essay, reference) has been received, we will confirm your eligibility and grant approval to study abroad. We will then complete any exchange-required approval or nomination forms and send a copy of your official transcript, along with any host university application materials, to the exchange university.

Personal Information (Please print clearly in ink.)

Name: _____
last first middle

Current Class: First-year Sophomore Junior Senior
Student ID #: _____

Local Address (Hall, House, or Off-Campus): _____

Local Phone: _____ Home Phone: _____ IWU Email: _____@iwu.edu

Home Address: _____
street city state zip code

Proposed Study Abroad Program

Proposed study abroad semester: Fall Spring Summer Academic Year
Proposed study abroad year: _____

IWU Exchange Program: Al Akhawayn University (AUI) Hang Seng Management College (HSMC)
 Keio University Lingnan University

Country: _____ City: _____

Academic and Disciplinary Information

Current cumulative GPA: _____ (See the Director of the International Office if your GPA is under 3.0)

Are you currently on academic probation or under any disciplinary sanction with the Dean of Students Office?
 Yes No If yes, please explain: _____

Please list any majors/minors for which you intend to receive credit for coursework completed abroad:

Major: _____ Minor: _____
Major: _____ Minor: _____

Checklist

- IWU Study Abroad Application Form**
- Application Essay.** 300–500 word essay on your academic and personal goals for your study abroad experience. The first paragraph should explain your academic reasons, including a brief summary of relevant preparation and interests. The optional second part can address other relevant factors, such cultural interests, related travel opportunities or affinity for the geographic location. At the top of the page, please type your name and the name of the program, term, year(s) of your proposed study abroad experience. (Note: If you are required to write an essay for your host university application, you may submit that essay to fulfill the IWU application requirement.)
- Faculty Reference.** If you are required to supply a faculty reference for your host university application, you may submit a copy of that same reference to fulfill the IWU application requirement. If you are not required to submit a reference as part of your host university application, please have a faculty member complete the IWU Study Abroad Reference form.

Please provide the name(s) of your faculty referee(s): _____

- Host University Application.** Including any required fees, photos, or other materials. Please see an advisor in the International Office to learn what host university (AUI, Keio, Lingnan, or HSMC) forms you will need to complete. The International Office will not forward your transcript or complete any program authorization or nomination forms until you have completed all parts of the IWU Study Abroad application and all host university application materials. Once we have received those and verified eligibility, we will grant approval to study abroad and forward materials.

Agreements

Please initial the following to indicate that you have read and understand each item:

_____ I understand that I am required to attend the pre-departure meeting in its entirety or permission to study abroad will be withdrawn.

_____ I understand that I must submit all additional study abroad forms (Course Approval Form, Waiver, Medical Information Form, Study Abroad Financial Aid Form, and Letter of Understanding form) by the required deadlines or permission to study abroad may be withdrawn.

_____ I understand that social and/or academic probation can affect my approval for off-campus study.

_____ I understand that the tuition cost for semester and full-year study abroad on an exchange program is the regular IWU tuition.

_____ I understand that IWU will apply any applicable financial aid to that tuition bill, and then will forward the balance to me, my parents, or my guardian.

_____ I understand that room and board charges for study abroad on an exchange program vary depending on the host university. Students on the AUI and Lingnan exchange programs pay IWU housing and meals. Students on the Keio exchange must pay housing and meal costs in Japan.

_____ I understand that it is my responsibility to understand the cost of my study abroad program and to keep up to date on any fee increases by checking the program home page.

_____ I understand that I must report any additional scholarships I receive to the International Office and the Financial Aid Office.

Name (print)

Signature

Date

**Please complete and return to
International Office, CLA 3rd Floor**